

**Students and Parents/Guardians:**

Participation in the extracurricular programs at Pine Valley Central School is a privilege which should elicit great pride in both the student and his/her family. Qualifying for membership to any team requires high standards of school citizenship, sportsmanship and scholarship.

***APPLICATION OF THE CODE***

This code of conduct will apply to each member of an extracurricular organization and or student athlete for one calendar year (including summer) from the date of his/her most recent signature and will be in effect at all times, in all locations, including non-school activities. Violation of this code will result in penalties, which are consistent with those identified within the code as determined by the athletic director or administrators. Each advisor/coach also has the prerogative to establish and implement additional guidelines specific to his/her particular team.

***A. CONDITIONS FOR PARTICIPATION IN EXTRACURRICULAR ACTIVITIES OR ATHLETIC TEAMS***

Student extracurricular members/athletes are expected to commit themselves to their organization or team, attendance at school and at practices/contests for the duration of the season. When this commitment is not fulfilled, the student's membership and position on the team shall be reviewed by the advisor/coach with the student and a recommendation of action will be made to the Jr./Sr. High school principal who has the discretion to impose consequences.

1. All student extracurricular members/athletes must adhere to the District Code of Conduct adopted by The Pine Valley Central School Board of Education.
2. Use of alcohol will result in immediate suspension for the duration of that sport season.
3. Use of or handling of illegal drugs will result in immediate suspension for the duration of that sport and all other extra-curricular activities for 20 weeks.
4. Use of tobacco in any form will result in immediate suspension from the sport.
5. Other improper conduct will result in disciplinary action for being disrespectful to officials, being inconsiderate to others, disobeying coach's orders, playing unfairly, not cooperating with teammates or behaving in a manner which reflects a poor image for the school will be resolved by the coach. The Athletic Director will assist when necessary.
6. If a student, in any 5 week reporting period, because of his/her own lack of effort as determined by the Principal, fails more than one subject, he/she are subject to the guidelines listed under "Academic Eligibility" section of this Code of Conduct.
7. Student extracurricular members/athletes who are members of any extracurricular organizations/teams are expected to be in school **on time** on a daily basis. Unexcused absences from school will result in the student not being able to participate in any practice or competition. Additionally, Students participating in any athletic or extra-curricular events should be in attendance for the equivalent of four (4) full periods. In the event that students are not in attendance for (4) full periods, students are required to bring in a note from their parents or a doctor in order to participate. The Principal and Coach will determine other circumstances on a case by case basis.

8. Student extracurricular members/athletes are expected to attend all practices and contests unless excused by the coach/advisor. It is the student's responsibility to notify the coach/advisor, in advance, of any circumstances which would prohibit attendance at a scheduled activity/practice/event other than absence from school. Failure to comply may result in disciplinary action ranging from a verbal warning to dismissal from the team/organization dependent upon the nature and/or frequency of the offense.
9. The extracurricular advisor/coach will establish rules for practice/game attendance and participation. All members will be given a written copy of the rules, and the advisor/coach will review the rules with the team members. All members are expected to comply with and abide by the rules established for their organization/team.
10. As a member of an organization or interscholastic team, it is expected that your top priority is academics. Participation in non-school related activities or athletic teams in the same time or season of participation is permissible as long as such participation does not conflict with fulfilling your responsibilities to the organization or interscholastic team or violates team rules.
11. We highly recommend our students avoid inappropriate use of social media sites such as Facebook, Myspace, YouTube or any other such sites. Any identifiable image, photo, video or posted on-line conversation (including phone messages) discovered which implicates a student will be investigated.

## ACADEMIC ELIGIBILITY

Students are expected to be in good academic standing to participate in extracurricular activities. To determine eligibility academic progress, students will begin to be monitored after the first five weeks of a new school year. Progress will be continually monitored throughout the school year every 5 weeks. If any extracurricular member/athlete is failing more than one subject, they will be placed on the Academic Probation and the following process will be implemented. Penalties resulting from the violation of the Academic Eligibility Code will be imposed and at the discretion of the Principal.

### *A. STUDENTS FAILING AND/OR RECEIVING AN INCOMPLETE IN MORE THAN ONE (1) SUBJECT:*

For the first occurrence in a school year:

1. After the every five week period, the students' grades will be monitored. Those failing more than one subject will be placed on Academic Probation. The Principal will send out a parent broadcast message to the parent to notify them of the status of their student at that time.
2. When a student is placed on 5 week probation, he/she will be given an "AP Card" (yellow). This card will be distributed to the student in their first period class after the probation list has been generated. The student must then obtain signatures from **every class period** teacher indicating their progress for the week. There is also a space to indicate the dates the student stayed after with a teacher during that week. These forms will be turned into the office by the date indicated on the card.
3. If the student has shown satisfactory effort during that week, the student will be permitted to actively participate in their sport or activity.
4. If the student is showing unsatisfactory effort or progress, they will not be permitted to participate until the next week's report has been completed as satisfactory.
5. It is the responsibility of the coach or the extracurricular activity advisor to be sure that the penalties are being enforced.

## **B. DUE PROCESS**

Prior to the imposition of any penalty under the Code, the Athletic Director and/or Principal will notify the student extracurricular member/athlete of the nature of the infraction and the athlete will be given an opportunity to explain his/ her side of the issue.

## **C. APPEAL PROCEDURE**

The extracurricular member/athlete and/or parent/guardian has the right to appeal penalties to the Junior/Senior High School Principal. Appeals must be made in writing within three (3) days of assignment of a penalty for a violation of the code.

1. The Junior/Senior High School Principal, Athletic Director and Coach (or Jr./Sr. High School Principal and Advisor) will meet within forty-eight (48) hours upon receipt of a written notice to appeal a penalty unless these individuals are unavailable. In such a circumstance the meeting will convene as soon as these individuals may be assembled.
2. In most cases, the student and his/her parent(s)/guardian(s) will be notified within forty-eight (48) hours of receipt of the written appeal.
3. Upon review of the appeal, the Junior/Senior High School Principal, Athletic Director and Coach (or Jr./Sr. High School Principal and Advisor) will render a decision. The Junior/Senior High School Principal will notify parents of the decision in writing.
4. If the accuser or the accused is dissatisfied with the principal's decision following the hearing, he/she may appeal the decision in writing to the Superintendent of Schools within five (5) days of the principal's decision. The Superintendent's ruling on the appeal will be given within five (5) school days of the submission of the appeal. The student will be allowed to participate in athletics and/or extracurricular activities while the appeal process is taking place.

## **D. DISTRIBUTION OF POLICY**

The advisor/coach will review this policy with all potential participants prior to the first official tryout session. During the tryout period, all participants are subject to all school and athletic policies and conditions under this code.

All student extracurricular members/athletes and parent(s)/guardian(s) will be required to sign and return the acknowledgement portion of the code to their respective advisor/coach. The signed acknowledgement will be kept on file by the Athletic Director/Advisor and is in effect for any sport/extracurricular activity in which a student participates in a calendar year. **No student will be allowed to participate in any team/organization activities until the signed acknowledgement is returned to the coach/advisor.**

I have read and understand the preceding rules and disciplinary actions concerning athletic and extracurricular participation at Pine Valley Central School. Therefore, my son/daughter \_\_\_\_\_ has my permission to participate in school athletics and/or extracurricular activities.

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Date	Student Signature	Parent Signature
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### FOR ATHLETICS ONLY

The district will host **MANDATORY** meetings for student athletes and their parents to attend prior to the start of the fall, winter and spring sports seasons. These dates will be listed on the school calendar and on the school's website: [www.pval.org](http://www.pval.org). Various district athletic policies including our concussion management policy and procedures will be discussed. If a student participates in more than one sport, it is only necessary to attend one meeting per year. **No student will be allowed to participate in athletics until he/she and his/her parent(s) have attended the mandatory meeting.**

Pine Valley Central School carries an **excess injuries coverage program of athletic insurance**. This pays doctor bills, x-rays and miscellaneous bills up to certain limitations. In case of injury requiring a doctor's care, all bills must be submitted to your family health insurance first. If there is a balance due, copies of payments and balance due may be submitted to the school's business office. The school athletic insurance is a scheduled policy with payments made according to their schedule. All claims over the limitations are the responsibility of the parent.

I have read and understand the risk of injury and insurance policy information concerning athletic participation at Pine Valley Central School. My son/daughter \_\_\_\_\_ has my permission to play sports. I understand that interscholastic athletic participation carries the risk of injury – including severe injuries such as fractures, brain injuries, paralysis or even death.

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Date	Student Signature	Parent Signature
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