

PINE VALLEY CENTRAL SCHOOL DISTRICT

Rt. 83
South Dayton, NY 14138



Reorganizational Meeting of the Board of Education July 9, 2015 Elementary School - Board Conference Room (Room #5)

PRESENT:

Members

- Rex Butcher
- Jeff Chase
- Angelo Graziano
- David Kohler
- Patricia Krenzer
- Adam Lukasik
- Steve Raiport
- Nancy Stock
- Larry Zollinger
- Shanece Jones
(student rep)

District Clerk

- Debbie Hooker

Administration

- David Kurzawa
- Scott Burdick
- Paul Mihalko
- Deanna Schettine

Others

- Dunkirk Observer

BOARD OF EDUCATION GOALS

Goal 1 : Student Achievement

To provide rigorous and relevant curriculum to ensure students' success as outlined in New York State's PreK-16 Initiative

Goal 2: Support For Staff to Increase Student Achievement

To utilize professional development to ensure research-based programs and best practices are infused in curriculum and classrooms

Goal 3: Technology

Implement state-of-the-art technology to its full extent

Goal 4: Support for District

Use district resources and policies to provide sound management

1. Call to Order

D. Hooker, District Clerk, assures a quorum and calls the meeting to order at 7:00 p.m. All present follow in the Pledge of Allegiance.

2. Administration of Oaths to New Board Members

D. Hooker, District Clerk, will administer the oath of office to newly elected board member Nancy Stock and Student Representative Shanece Jones.

NOTE -- The Oath: " I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Board Member according to the best of my ability."

3. Nomination and Election of Officers

- The District Clerk will call for a nomination for President. If there is only one nomination, the District Clerk will ask for a voice vote. If there is more than one nomination, we will do a roll call vote.
- The District Clerk will call for a nomination for Vice President. If there is only one nomination, the District Clerk will ask for a voice vote. If there is more than one nomination, we will do a roll call vote.
- The District Clerk will administer the oaths of office to the President and Vice President and then turn the meeting over to the President.

3.1 Election of President of the Board of Education

Do we have nominations for Board President?

a) _____ by _____

Any other nominations?

b) _____ by _____

If only one nomination:

Motion by _____ seconded by _____ to elect _____, Board President.

Carried Yes No

If more than one nomination, do a roll call vote.

_____ elected Board President by majority vote.

3.2 Election of Vice President of the Board of Education

Do we have nominations for Board Vice President?

a) _____ by _____

Any other nominations?

b) _____ by _____

If only one nomination:

Motion by _____ seconded by _____ to elect _____, Board Vice President.

Carried Yes No

If more than one nomination, do a roll call vote.

_____ elected Board Vice President by majority vote.

D. Hooker, District Clerk, to administer the oaths of office to both President and Vice President.

4. APPOINTMENT OF OFFICERS BY RESOLUTION

4.01 District Clerk of the Board of Education

Motion by _____ seconded by _____

"RESOLVED, Deborah Hooker is appointed as District Clerk of the Board of Education for the 2015-2016 school year at a salary of \$2,600."

Carried Yes No

The President will administer the oath to the District Clerk and then the District Clerk will administer the oath to the remaining appointees as required.

4.02 Deputy District Clerk of the Board of Education

Motion by _____ seconded by _____

"RESOLVED, Brianna Colburn is appointed as Deputy Clerk of the Board of Education for the 2015-2016 school year."

Carried Yes No

4.03-4.26 Motion by _____ seconded by _____

"RESOLVED, to approve items 4.03 to 4.26 as presented."

Carried Yes No

- 4.03 District Treasurer
"RESOLVED, Deanna Schettine is appointed District Treasurer of the Board of Education for the 2015-2016 school year."
- 4.04 Interim District Treasurer
"RESOLVED, Jamie Rodgers is appointed Interim District Treasurer of the Board of Education for the 2015-2016 school year."
- 4.05 Tax Collector
"RESOLVED, Jamie Rodgers is appointed Tax Collector to collect taxes in the Pine Valley School District for the school year 2015-2016 at the annual stipend of \$3,307."
- 4.06 School Physician
"RESOLVED, Tat-Sum Lee, M.D. is appointed School Physician for the 2015-2016 school year at the annual stipend of \$11,000."
- 4.07 Attendance Officers
 - 4.07.1 Elementary
"RESOLVED, Janet Nichols is appointed Elementary School Attendance Officer for the 2015-2016 school year."
 - 4.07.2 Jr./Sr. High School
"RESOLVED, Jill Kenney is appointed Jr./Sr. High School Attendance Officer for the 2015-2016 school year."
- 4.08 Extracurricular Fund Central Treasurer
"RESOLVED, Colleen Brunswick is appointed Extracurricular Fund Central Treasurer for the 2015-2016 school year."
- 4.09 School Attorneys
"RESOLVED, the law firms of Hodgson, Russ LLP, Harris Beach LLP and Lundberg Law Offices, are appointed School Attorneys for the 2015-2016 school year. The firms will be paid according to use and control."
- 4.10 Claims Auditor
"RESOLVED, MaryAnn Jones is appointed Claims Auditor for the 2015-2016 school year at a stipend of \$4,000 for September -June for this service."
- 4.11 Deputy Claims Auditor
"RESOLVED, Scott Burdick is appointed Deputy Claims Auditor for the 2015-2016 school year at a stipend of \$200 for July-August for this service."
- 4.12 Purchasing Agent
"RESOLVED, David Kurzawa is appointed Purchasing Agent for the 2015-16 school year through July 19, 2015 with Scott Payne assuming this responsibility effective July 20, 2015."
- 4.13 Records Access Officer
"RESOLVED, That in compliance with Article 6 of the New York State Public Officers Law and Regulations Promulgated by the New York State Committee on Public Access to Records and in compliance with the Pine Valley Central School Board of Education Policy, Deborah Hooker is appointed Records Access Officer for the Pine Valley Central School District for the 2015-2016 school year."

- 4.14 Fiscal Officer
"RESOLVED, _____, Board President, is appointed Fiscal Officer for the Board of Education and is hereby authorized to execute financial documents on behalf of the school district for the 2015-2016 school year."
- 4.15 Insurance Consultant
"RESOLVED, ENB Insurance is appointed as the school district's Insurance Consultant for the 2015-2016 school year."
- 4.16 Health and Safety Officer
"RESOLVED, David Kurzawa is appointed as the school district's Health & Safety Officer (or his designee) for the 2015-2016 school year through July 19, 2015 with Scott Payne assuming this responsibility effective July 20, 2015."
- 4.17 Civil Rights Compliance Officer (Title IX/Section 504/ADA Compliance Officer)
"RESOLVED, Scott Burdick is appointed Civil Rights Compliance Officer for the 2015-2016 school year."
- 4.18 Asbestos Management Designee
"RESOLVED, the Director of Facilities II is appointed as the school district's Asbestos Management Designee for the 2015-2016 school year."
- 4.19 Records Retention Officer
"RESOLVED, Jamie Rodgers is appointed Records Retention Officer for the 2015-2016 school year."
- 4.20 Records Management Officer
"RESOLVED, Jamie Rodgers is appointed Records Management Officer for the 2015-2016 school year."
- 4.21 Capital Assets Preservation Coordinator
"RESOLVED, Deanna Schettine is appointed Capital Assets Preservation Coordinator for the 2015-2016 school year."
- 4.22 District Petty Cash Custodian
"RESOLVED, Colleen Brunswick is appointed District Petty Cash Custodian for the 2015-2016 school year."
- 4.23 Anti-Harassment Officers/Dignity Act Coordinators
"RESOLVED, Catherine Markiewicz and Paul Mihalko are appointed Anti-Harassment Officers and Dignity Act Coordinators for the 2015-2016 school year."
- 4.24 Free and Reduced Price Meal Program Officials
"RESOLVED, Terry Brown is appointed Reviewing Official; David Kurzawa, Hearing Official; and Deanna Schettine, Verification Official for the 2015-2016 school year. David's appointment will be through July 19, 2015 with Scott Payne assuming this responsibility effective July 20, 2015."
- 4.25 CSE/CPSE Chairperson
"RESOLVED, Catherine Markiewicz is appointed to the position of CSE/CPSE Chairperson for the 2015-16 school year at a weekly stipend of \$250. This includes two days/week during the months of July and August."
- 4.26 CSE/CPSE Parent Representative
"RESOLVED, Heather Gregory is appointed as a parent representative to the Pine Valley Central School Committees on Special Education (CSE and CPSE) for the 2015-16 school year."

5. **APPOINTMENT OF REPRESENTATIVES**

5.1 **Appoint Board Advisory Committee Representatives**

Motion by _____ seconded by _____

"RESOLVED, that the Board of Education appoints the following Board Representatives to advisory committees for the 2015-16 school year as presented:"

Buildings & Grounds

Finance/Audit Committee

Negotiations/Grievance Committee

Policy Committee

Transportation Committee

Board Representatives on School Committees

CCSBA Legislative Liaison:

Health Advisory:

Safety Committee:

Technology Committee:

Carried Yes No

5.2-5.5 Motion by _____ seconded by _____

"RESOLVED, to approve items 5.2 to 5.5 as presented."

Carried Yes No

- 5.2 Voting Delegate New York State School Boards Association Convention
"RESOLVED, _____ is appointed Voting Delegate to the New York State School Boards Association Convention."

Note: This year's convention is being held in New York City October 18-20, 2015.

- 5.3 Alternate Voting Delegate New York State School Boards Association Convention
"RESOLVED, _____ is appointed Alternate Voting Delegate to the New York State School Boards Association Convention."

- 5.4 Erie 2 Area Schools Self-Funded Worker's Compensation Consortium Representative
"RESOLVED, Deanna Schettine, is appointed Erie 2 Area Schools Self-Funded Worker's Compensation Consortium Representative for the 2015-2016 school year."

- 5.4 Chautauqua County School Districts Medical Health Plan Board of Directors Representative
"RESOLVED, Deanna Schettine, is appointed Chautauqua County School Districts Medical Health Plan Board of Directors Representative for the 2015-2016 school year."

- 5.5 School Municipal Energy Consortium (SMEC) Representative
"RESOLVED, Deanna Schettine, is appointed School Municipal Energy Consortium (SMEC) Representative for the 2015-2016 school year."

6. **DESIGNATIONS**

- 6.1-6.7 Motion by _____ seconded by _____

"RESOLVED, to approve items 6.1 to 6.7 as presented."

Carried Yes No

- 6.1 Regular Board of Education Meetings
"RESOLVED, the Board of Education does hereby approve the following tentative schedule of regular Board of Education meetings as presented. Meetings will convene at 7:00 p.m. (unless otherwise noted). Educational topics for meetings may be planned quarterly. Additional meetings will be scheduled as deemed necessary by the Board of Education and the Superintendent. Meetings will be conducted at the Elementary School Building, Rt. 83, in the Board of Education Meeting Room (Room #5) (unless otherwise specified)."

Regular Meetings:

2015	July 9, 23	2016	January 7, 21
	August 6, 20		February 4
	September 3, 17		March 3, 17
	October 1, 15		April 7, 19* (T – BOCES vote)
	November 5		May 12 (budget hearing & reg. mtg.)
	December 3		June 2, 16

Note: *April meeting may adjust for BOCES annual meeting and vote

Carried Yes No

- 6.2 Dates and Times for Budget Hearing and Budget Vote
"RESOLVED, to adopt the following dates and times for the annual budget hearing and vote: Budget Hearing - Thursday, May 12, 2016 at 7:00 p.m.
Budget Vote - Tuesday, May 17, 2016 from 12:00 noon to 9:00 p.m."

- 6.3 Official Bank Depositories - All Funds
"RESOLVED, the Cattaraugus County Bank, JP Morgan /Chase Manhattan, Citizens Bank, Evans National, Fleet Bank, Key Bank and M & T Bank are designated official depositories for funds of the Pine Valley Central School District for the school year 2015-2016 effective July 1, 2015 not to exceed a maximum amount of \$15,000,000 on deposit at any time in each designated bank or depository."

- 6.4 Official School Newspapers
"RESOLVED, The Jamestown Post Journal and Dunkirk Observer are the designated official school newspapers for the 2015-2016 school year."

- 6.5 Designated Educational Official
"RESOLVED, that the Pine Valley Central School District Board of Education in Accordance with Chapter 181 of the Laws of 2000 (Safe Schools Against Violence In Education Act) appoints David Kurzawa as the Designated Educational Official for the Pine Valley Central School District for the 2015-2016 school year through July 19, 2015 with Scott Payne assuming this responsibility effective July 20, 2015."

- 6.6 Approve Free & Reduced Meals & Milk Program Administration Policy
 "RESOLVED, that the Board of Education upon the recommendation of the Superintendent, approves the following: 'The Pine Valley Central School District as the agency responsible for the administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program and/or special Milk Program and accepts responsibility for providing free and reduced priced meals and/or free milk to eligible children in the schools under its jurisdiction for the 2015-2016 school year."
- 6.7 Copyright Officer
 "RESOLVED, Mark Chase is designated as the District's Copyright Officer."

7. AUTHORIZATIONS

7.01-7.25 Motion by _____ seconded by _____

"RESOLVED, to approve items 7.01 - 7.25 as presented."

Carried Yes No

7.01 Certify Payroll

7.01.1 Payroll Certification Agent

"RESOLVED, the Payroll Department is authorized to make payment of wages of all personnel in the school district in accordance with the agreed and contracted amounts deducted therefore any obligation required by law or agreement. Deanna Schettine, Business Administrator, is authorized and directed to certify and disburse payrolls for the Board of Education for the 2015-2016 school year."

7.01.2 Alternate Payroll Certification Agent

"RESOLVED, the Payroll Department is authorized to make payment of wages of all personnel in the school district in accordance with the agreed and contracted amounts deducted therefore any obligation required by law or agreement. David Kurzawa, Interim Superintendent, is authorized and directed to certify and disburse payrolls for the Board of Education in the absence of Deanna Schettine, Business Administrator, for the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility effective July 20, 2015."

7.02 Bonds for Treasurer and Tax Collector

"RESOLVED, Deanna Schettine, Business Administrator, is authorized to purchase bonds required by law for the Treasurer and Tax Collector for the 2015-2016 school year."

7.03 Petty Cash Funds

"RESOLVED, Deanna Schettine, Business Administrator, is authorized to establish Petty Cash Funds in accordance with State Education Law and School Board Policy for the 2015-2016 school year."

7.04 Investment of Funds

"RESOLVED, Deanna Schettine, Business Administrator, is authorized to invest such portions of the District's money as she may determine in special Time Deposit Accounts or in Certificates of Deposits issued by a bank or trust company, provided, however, that such investments shall be payable within such time as proceeds shall be needed to meet expenditures for which such money was obtained and further that such transaction meets all the requirements outlined in law for the 2015-2016 school year."

7.05 Authorization to Apply for Grants In Aid - State, Federal & Private

"RESOLVED, that the Board of Education hereby authorizes David Kurzawa, Interim Superintendent, to apply for any and all grants on behalf of the District, its students, employees, officers and agents as well as all cooperative efforts used with other organizations and businesses for the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility effective July 20, 2015."

- 7.06 Federal Fund Signatures
"RESOLVED, David Kurzawa, Interim Superintendent, and the Board of Education President are authorized to sign applications for all Federal Title Programs which the district is entitled to by federal law for the 2015-2016 school year. Mr. Kurzawa's authorization is through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility effective July 20, 2015."
- 7.07 One Voucher Checks
"RESOLVED, Deanna Schettine (Treasurer), or Jamie Rodgers (Interim District Treasurer) are authorized to sign all checks from all accounts, including payroll checks and one voucher order checks for the 2015-2016 school year."
- 7.08 Check Signing Device
"RESOLVED, Deanna Schettine (Treasurer), or Jamie Rodgers (Interim District Treasurer) are authorized to use facsimile signature to wit to use in a check signer for the 2015-2016 school year."
- 7.09 Budget Transfers
"RESOLVED, Deanna Schettine, Business Administrator, is authorized to make the necessary transfers up to \$20,000 with the approval of the Superintendent as authorized by the New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines for the 2015-2016 school year."
- 7.10 Staff Absences
"RESOLVED, David Kurzawa, Interim Superintendent, is authorized to approve staff vacation days, personal days, professional or visitation days, conferences and travel as indicated in contractual agreements, Board of Education policy and as provided for in the budget during the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility effective July 20, 2015."
- 7.11 Check Signature Authorization
"RESOLVED, Deanna Schettine and Jamie Rodgers, are authorized to sign checks on behalf of the district for the 2015-2016 school year through."
- 7.12 Salary Statement Authorization
"RESOLVED, David Kurzawa, Interim Superintendent, and Deanna Schettine, Business Administrator are authorized to sign salary statements on behalf of the district for the 2015-2016 school year with Scott Payne, Superintendent, assuming this responsibility on July 20, 2015."
- 7.13 Assign and/or Transfer Personnel - Civil Services
"RESOLVED, that the Board of Education authorizes David Kurzawa, Interim Superintendent, to assign and/or transfer Civil Service Personnel as deemed appropriate so that the best interest of the school is served for the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility on July 20, 2015."
- 7.14 Authorize Use of Substitute Teachers in Other Positions
"RESOLVED, that the Board of Education authorizes David Kurzawa, Interim Superintendent, to utilize approved substitute teachers in non-instructional positions as needed for the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility on July 20, 2015."
- 7.15 Superintendent - Attendance at Conferences and Workshops (in state)
"RESOLVED, that the Board of Education authorizes Scott Payne, Superintendent, to attend meetings, conferences and workshops in New York State for the 2015-2016 school year."
- 7.16 Board Members - Attendance at Conferences and Workshops (in state)
"RESOLVED, that the Board of Education authorizes Board Members to attend Meetings and Workshops in New York State for the 2015-2016 school year."

- 7.17 Authorization to Employ Substitute Personnel
 "RESOLVED, that the Board of Education authorizes David Kurzawa, Interim Superintendent, to employ substitute personnel prior to official school board action for the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility on July 20, 2015."
- 7.18 Authorization to Employ Extra Co-Curricular Advisors and Coaches
 "RESOLVED, that the Board of Education authorizes David Kurzawa, Interim Superintendent to employ extra co-curricular advisors/coaches prior to official school board action for the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility on July 20, 2015."
- 7.19 Authorization to Employ Substitute Sports Personnel
 "RESOLVED, that the Board of Education authorizes David Kurzawa, Interim Superintendent to employ substitute sports personnel/site supervisors prior to official school board action for the 2015-2016 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility on July 20, 2015."
- 7.20 Authorize Bonding of Personnel
 "RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, authorizes bonding of the following District Personnel for the 2015-2016 school year":
- | | | |
|---|--------------|-----------|
| Treasurer | D. Schettine | \$500,000 |
| Interim Treasurer
(in absence of district treasurer) | J. Rodgers | \$500,000 |
| Extra Class Activities Treasurer | C. Brunswick | \$500,000 |
| District Tax Collector | J. Rodgers | \$500,000 |
| Claims Auditor | M. Jones | \$500,000 |
| Deputy Claims Auditor | S. Burdick | \$500,000 |
| Business Administrator | D. Schettine | \$500,000 |
| Bank Courier | R. Stefanik | \$375,000 |
| Bank Courier | D. Taylor | \$375,000 |
| All Personnel | | \$100,000 |
- 7.21 Authorize Cooperative Bidding Participation
 "RESOLVED, that the Board of Education authorizes the participation in cooperative bidding with BOCES, New York State and Chautauqua County statewide for the purchase of equipment, materials and supplies for the 2015-2016 school year."
- 7.22 Authorization to Require Medical Examination
 "RESOLVED, that the Board of Education hereby authorizes David Kurzawa, Interim Superintendent, to require any employee(s) to submit to a medical examination to determine his/her fitness to continue employment. The Interim Superintendent shall also be authorized to appoint and engage a school physician(s) and make arrangements as are necessary to effectuate this resolution for the 2015-16 school year. Mr. Kurzawa's authorization is through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility effective July 20, 2015."
- 7.23 Authorization to Sign Contracts with BOCES
 "RESOLVED, that David Kurzawa, Interim Superintendent, is authorized to sign contracts with BOCES for the 2015-2016 school year through July 19, 2015 with Scott Payne assuming this responsibility effective July 20, 2015."
- 7.24 Authorize Building Principals as Individuals to Make CPSE/CSE Referrals
 "RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves building principals, Paul Mihalko and the elementary principal (to be appointed), as individuals who can make referrals to the Committees on Pre-School Special Education and Special Education for the 2015-2016 school year."

- 7.25 Approve NYSED's Impartial Hearing Reporting System List/Authorize Superintendent to Appoint Hearing Officer
 "RESOLVED, that the Board of Education approves using the impartial hearing officer district-specific list as maintained by the NYS Education Department's Impartial Hearing Reporting System and that the Board of Education authorizes David Kurzawa, Interim Superintendent, to appoint said Hearing Officer when deemed necessary for the 2015-16 school year through July 19, 2015 with Scott Payne, Superintendent, assuming this responsibility effective July 20, 2015."

8. OTHER ITEMS

8.1-8.8 Motion by _____ seconded by _____

"RESOLVED, to approve items 8.1 – 8.8 as presented."

Carried Yes No

- 8.1 Re-adoption of Policies and Code of Ethics in Effect
 "RESOLVED, all policies, rules, regulations, standards practices, and procedures, including the adopted Code of Ethics heretofore existing in the district, unless specifically amended or changed, are continued in full force and effect for the 2015-2016 school year."

- 8.2 Establishment of Mileage Reimbursement Rate
 "RESOLVED, the reimbursement rate for all authorized travel by school district employees and officials not covered by negotiated contract is established at the 2015 IRS standard mileage rate of \$.575 per mile for the 2015-2016 school year."

- 8.3 Establishment of Per Diem Pay Rate for Substitute Teachers
 "RESOLVED, to establish the substitute teacher rate for the school year 2015-2016 as follows:
- Uncertified - \$70 per day
 - Uncertified with Substitute Teacher certificate - \$80 per day
 - SED certified - \$90 per day
 - Long term substitute (excess of 25 days, less than one semester)- \$160 per day [increase of \$10/day from 2014-15]
 - Long-term substitute (one semester or longer) – Step 1 PVRTA Contract

- 8.4 Establish Hourly Rate for Substitute Civil Service Employees
 "RESOLVED, that the Civil Service Employees hourly rate of pay for the 2015-2016 school year shall remain the same rate of pay ."
- | | |
|-------------------------------------|------------------------------|
| Cleaner, Laborer | \$10.24 |
| Food Service Helper, School Monitor | \$10.16 |
| Cook | \$10.23 |
| Typist II | \$10.65 |
| Teacher Aide | \$10.83 |
| Sr. Typist, Acct. Clerk Typist | \$11.20 |
| Custodian, Custodian/Watchkeep | \$11.38 |
| Bus Driver | \$12.50 (as revised 5/20/15) |
| Building Maintenance Mechanic | \$11.63 |
| Auto Mechanic | \$12.05 |
| Nurse | \$13.83 |

- 8.5 Establish Standard Work Day – Non-Instructional Employees
 "RESOLVED, that the Board of Education hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<u>Title</u>	<u>Standard Work Day (Hours/Day)</u>
School Physician	6
Secretary to Superintendent/District Clerk	8
Interim Treasurer/Tax Collector/Clerk Typist	8
Account Clerk/Typist	8
Teacher Aide	6
Bus Driver II	6
Monitor	6
Cleaner	6
Cook	6
Food Service	6
Custodian	8
Mechanic	8
Building Maintenance	8
Nurse	7
Network Specialist	8
Secretary	8
Watchkeep	6
Laborer	8

- 8.6 Establish Petty Cash Funds
 "RESOLVED, to authorize the establishment of the following petty cash funds and appoint the individuals designated as controllers for said funds for the school year 2015-2016:"

Business Office (\$100)	Colleen Brunswick
Jr./Sr.High School (\$100)	Debbie Youngberg

- 8.7 Establish Student Day
 "RESOLVED, that upon the recommendation of the Superintendent, the student day for the 2015-2016 school year be set as:

Elementary School Student Day	7:50 am – 3:00 pm
Jr./Sr. High School Student Day	7:40 am – 2:50 pm

Note: Instructional staff is required to be present 15 minutes prior to the start of the student day."

- 8.8 Establishment of Fee for Photocopy Under Freedom of Information
 "RESOLVED, that the Board of Education establishes a charge for photocopying under Freedom of Information of \$.25 per photocopy (sheet size up to 9"x 14")."

9. ADJOURN REORGANIZATIONAL MEETING

Motion by _____ seconded by _____

"RESOLVED, that the Board of Education adjourn the Reorganizational Meeting at _____ pm."

Carried Yes No